# Northern Ireland Environment Agency Defence Heritage Project (DHP) Site Recording Form





An Agency within the Department of the Environment www.doeni.goc.uk





Northern Ireland Environment Agency Please complete the following sections as accurately as you can in black ink or electronically. Bold sections are mandatory. Use this form with the *Defence Heritage Project Manual* and *Thesaurus* links.

## 1. LOCATION

Irish Grid Refer	ence (IGR) e.g. J4576 8336		Irish Grid Reference location point	
Irish Grid Refer	ence source			
GPS	Online tool/mobile app 🗌	url:	Map 🗌 Scale and date 1:	
Official name of	f the site			
Alternative name	28			
Related sites (wi	th IGR if known)			
Location notes	directions			
County		Parish/Town	land Postcode	
NISMR/DHP No.			Designation None Scheduled Monument Listed building	

## 2. SITE OBSERVATIONS

Type of site (see <i>Thesaurus</i> ) e.g. Pill box/airfield Unknown	Date/s of construction (YYYY) Source for date/s	Dates for use YYYY-YYYY)
Site description and features e.g. location Construction materials (see Building Materials		
Overall condition Good Fair Poor	Very poor Uncertain	Converted  Restored
Threat type e.g. tree growth/ploughing/ erosion/military activity/building work:	Threat significance High Moderate Low Negligible	Threat timescale Active Short-term Long-term Negligible

Please use continuation sheets where more space is required

#### SECTION 2: Site description sketch or plan

# 3. ATTACHMENTS AND ASSOCIATED INFORMATION

File names and captions for your digital site photos e.g. sitename_direction_feature_date_001				
Photo 1				
Photo 2				
Photo 3				
Photo 4				
Photo 5				
Attached plans Field sketch  Dimensioned sketch  Measured plan  set	cale:			
Associated plans, maps, documents, book extracts or other written material				
Associated historic photos/illustrations				
Associated verbal transcripts/local knowledge				
Information attached to this sheet by recorderNo. of attachedSee Completing your Site Recording Form for file naming guidancesheets				

#### 4. ASSOCIATED PEOPLE

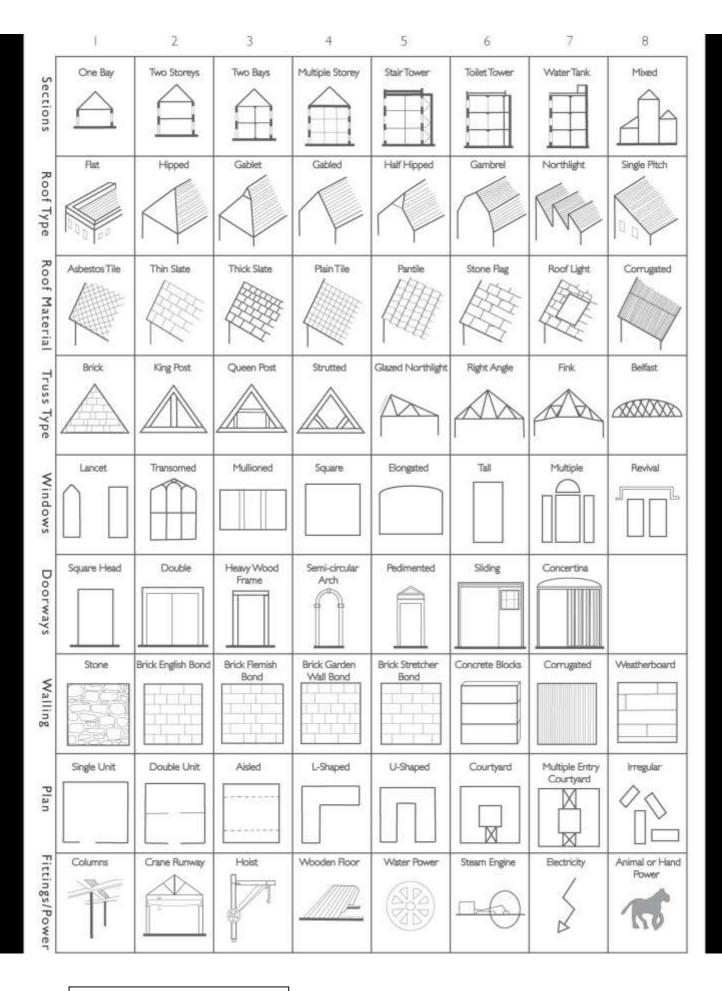
Family name	Forename	Date of birth (DDMMYYYY)	Date of death (if known) (DDMMYYYY)
Association e.g. service, job or event	Date/s of association (DDMMYYYY)	Links with other sites	Other info

#### 5. RECORDING

Name of recorder	Email	Tel:	Date of site recording/s		
Name of volunteer group	Title of project				
I understand and agree that the information given on this form and any associated materials supplied, including photographs, may be entered into the Northern Ireland Monuments and Buildings Record, published and used by third parties under license. Signature of site recorder Date					
Your recording data will be published anonymously unless you indicate here that you would like to include your project name and group: Yes please publish our details					

# SECTION 2: Site description sketch or plan

Official site name and number: Name of volunteer group: Continuation sheet: site name and number



Source:-CBA, Physical Legacy of the Home Front 1914-18

#### Submitting

Paper forms send to:

NIEA: - Historic Monuments Unit Waterman House 5-33Hill Street Belfast, BT1 2LA

Electronic forms email to:

hmenquiries@doeni.gov.uk

# **Project Partners**





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